

How to update membership information on new website:

- 1. Visit our website <u>tcestateplanning.com</u>
- 2. Member Login top left of home page
 - **Username** preset email address
 - Password temporary password is your FIRST and LAST name, no spaces, first letter of each name capitalized Example: FirstLast
- 3. Once logged in, your member home page will be displayed. Click on the blue link "Edit Your Member Profile"
- 4. From here you can:
 - Edit your personal and professional information
 - Upload a professional picture
 - Change your password
 - Update your contact information
- 5. Hit "Submit" at the bottom and your page will be updated

Upcoming meeting save the dates:

Thursday, January 20, 2022

6:00pm @ Meadow Springs

Thursday, March 24, 2022

6:00pm @ Meadow Springs